



MINUTES OF THE TOWN BOARD MEETING March 14, 2024

Call meeting to order, Pledge of Allegiance, and announcement of meeting notice. The meeting was called to order at 7:00 p.m. by Chairman Hartwig. The Pledge of Allegiance was recited. Clerk Eichner confirmed the meeting notification.

Roll call. Town Chairman Robert Hartwig, Supervisors Steve Fischer, Marcy Bishop, and Joe Kufahl were present. Supervisor Dave Behringer was excused. Also, present was Attorney Tim Andringa, Treasurer Monica Diaz, Zoning Administrator Jim Micech, Town Engineer Matt Clementi, and Clerk Bob Eichner.

Approval of the agenda. Motion by Bishop, seconded by Kufahl, to approve the agenda. Motion carried 4-0.

Approval of the minutes. Motion by Fischer, seconded by Bishop, to approve the minutes for the February 6, February 8, and February 28, 2024 Town Board Meetings. Motion carried 4-0.

Resident comment on any agenda item. Janis Sierra, 1845 Sherman Road, spoke in favor of item 8, reducing the speed limit on Sherman Road. There were no other comments.

Washington County Sheriff Liaison report – No report; Deputy Wright was not present.

Jackson Fire Department Report – No report received from the Fire Department.

Discussion only – Consideration of change in speed limit on Sherman Rd west of Division Road to accommodate new exit/entrance to Kettle Moraine Lutheran High School on Sherman Road. – Representatives from KMLHS and Excel Engineering presented information respecting a lower speed limit on Sherman Road from the intersection of Division Road to one-half mile west on Sherman Road. Because there is a small rise on Sherman Road that obscures the proposed new school intersection, a lower speed limit to perhaps 25 mph, is suggested for both site stopping distance on Sherman Road and decision distance for cars turning from the new school driveway onto Sherman Road. Engineer Clementi added that a speed limit reduction, and maybe acceleration and deceleration lanes, an east-bound by-pass lane, and lighting improvements will make the new intersection safer. A required engineering study is currently underway. The results should be ready for the April Town Board meeting. The consensus of the Board was to support a reduction. No formal action was taken.

Discussion and possible action – Consideration of a request from the American Legion for an identification sign adjacent to the Town Hall sign at Division Road. Gene Kannenberg and Janis Sierra inquired if the American Legion could add a sign indicating that the Town Hall is their meeting location, adjacent or in the vicinity of the current Town Hall sign. After discussion, the board proposed that the Legion speak to other regular users of the Town Hall to see if those organizations would be interested in also being listed on a sign. No formal action taken.

Update, discussion, and possible action – Update on and consideration of the RFP for new Town Attorney selection. Clerk Eichner explained that he and Chairman Hartwig, spoke with Remzy Bitar and Paul Alexy of Municipal Law & Litigation Group. They are the new municipal attorneys beginning May 1, 2024 for the Town of Jackson. The new attorneys will attend both the Town Board and Park & Planning meetings in April. The new firm has also been added to the distribution list for the KMLHS Bond issue to be considered by the Jackson Community Development Authority this spring. No formal action was taken.

Discussion and possible action – Consideration of replacement for Highway

Patrolman/Mechanic and Town Hall Custodian. Al Guhl retired on February 29, 2024 and Custodian Elizabeth Rodriguez will be resigning effective April 18, 2024. Motion by Kufahl, second by Bishop, to have a committee of Ron Eickstedt, Chairman Hartwig, and Clerk Eichner to review and draft an ad for the highway department job and post it when complete and to have a sub-committee of Kufahl and Hartwig to review the applications prior to consideration by the whole board for interviews. Motion carried 4-0.

Discussion and possible action – Consideration of Updates to the 2011 Employee Handbook.

Some of the changes will be in conjunction with the ad for the new highway employee. No action taken.

Discussion and possible action – Consideration of setting the date for the 2024 Road Tour.

Consensus of the Board is to hold the road tour at 8:00am on April 13, 2024. Clerk Eichner was also directed to let the bids for the 2024 Chip Seal.

Discussion, and possible action – Town Hall Barroom remodel update, rental fee, and liquor license holder. – Motion by Kufahl, second by Fischer to advertise the bar for lease and have interested parties present proposals for using the bar. Motion carried 4-0.

In response to an inquiry by Treasurer Diaz, the consensus of the board was that rental of the bar will be an additional \$150.

Discussion only – Update on the Reconstruction of CTH M. Construction of CTH M from Pioneer Road to STH 60 is planned from April to October, 2025. The portion from STH 60 to the curves at Cedar Creek will be done in 2026. The county has begun negotiations with owners for additional right of way and easements.

Update, discussion, and possible action – Consideration of Tractor Backhoe. There are more manufacturers and models to consider so decision on this item will be made at a future meeting, possibly in April.

Washington County Board Report. Dave Linderman from the County land use office was honored for 38 years of service. The Town of Jackson Sherman Road Culvert reimbursement was approved. Hartwig attended the railroad consortium meeting with the County Board Chairman. The consortium is building a new building in Racine that will hold up to 4 rail cars for maintenance. The 4th annual Ag listening session was held at the Fairgrounds.

Treasurer's report. The Treasurer's report and facility rental report were presented. The spring invoice for JAYBA was sent out. New recycle bins for the pavilion were purchased. Diaz has been talking to a new credit card processor, including a terminal for office, and will present the information for a decision by the board in April.

Ground's report. Mark Mytton has been clearing windfall trees from the park trails. JAYBA will be starting field preparations soon.

Noxious Weeds report. No report.

Building's report. Bender Builders has done the changes to the salt shed that Behringer had pointed out.

Transfer Station report. Bishop was present through the 1st Saturday in March. She did turn away a few Village residents. There placard sales are 40-50 below 2023. The Transfer station is running better with 3 men. Geroge Welter will work the Saturdays that Ron Eickstedt does not work until a new Highway employee is hired. We are still trying to get the License camera up and working.

Equipment Manager report – Fischer found a backhoe like ours for sale on Wisconsin Surplus Auctions in worse condition than the Town's that sold in November of last year for \$17,000. We should get at least \$22,000 for ours if we chose that route. Still waiting for our new truck, still getting pushed back. Because it has been over two years since we ordered, the cost of the plow equipment will be more than originally estimated.

Highway/Chairman's report. The brush pile was burned 3 times, we hauled 8 loads of recyclables, the miscellaneous metal and aluminum was broken down 3 times, and copper wire was cleaned for recycling. While cleaning under the compactor, a major steel repair was discovered on the west wall. This will require some major welding. Roads were plowed/salted 4 times. We are trying to make room to store the about 90 tons of salt that we must take delivery on by April 30. We started doing plow damage restoration in the Crosswinds Subdivision and removed a downed tree blocking the ditch in the subdivision. Scott Construction reswept roads chip-sealed in 2023, except for Jackson Drive and Pleasant Valley Rd. We blew loose gravel off drive approaches, replaced downed road signs on Jackson Dr and Western Ave, chipped brush for an owner on Pioneer, and picked up bags of garbage the volunteers had picking on roadsides.

Zoning Administrators Report. Micech was contacted by a business that was looking to construct at the NE corner of STH 60 and Eagle Drive, that Family Dollar was looking at last year. When it was explained that the company would likely be annexed by the village, they inquired about developing further east on STH 60 near the John Goll property. May come to Park and Planning with a concept in March.

Clerk's report Spring Election is April 2, Absentee ballots went out this week. We were made aware of a hack that tries to take over websites and email by posing as a website builder or a government agency. They almost got Sheboygan County. WTA is hosting road school in April. Kufahl, Fischer and Hartwig will attend.

Communications and announcements.

Review of bills and authorization of payment. Motion by Bishop, seconded by Fischer to approve the vouchers as presented. Motion carried 4-0.

Adjournment. Motion by Kufahl, seconded by Fischer, to adjourn at 10:17 pm. Motion carried 4-0.

Respectfully Submitted,

Robert M Eichner

Robert M. Eichner, Clerk
Approved: April 11, 2024

Robert H Hartwig

Robert Hartwig, Chairman