



2025 ANNUAL FEE SCHEDULE

Approved 10/23/2024 – Effective 1/1/2025

Alcohol and Tobacco Licensing:

Class “B” Beer	\$100	
“Class B” Intoxicating Liquor	\$375	
Temporary Class “B” (Picnic)	\$10	Per day
Temporary “Class B” (Wine)	\$10	Per day
Operator’s License	\$38	
Temporary Operator’s License	\$10	
Publication	\$30	
Criminal History	\$7	
Tobacco	\$100	
Late Fee	\$100	Assessed if applications and information not received by due date

General Government:

Special Assessment Letter (email or mail)	\$42	
Rush Special Assessment Letter	\$65	Request for return is less than <u>ten business</u> days
Past Due Water Bills	\$25	Per billing statement mailed plus interest
NSF Returned Checks	\$50	Plus bank collection costs
NSF on Credit Cards & E-checks	\$50	Plus bank collection costs
Tax Bill Reprint (for Mortgage companies)	\$7	
Interest for past due payments	2.5%	Monthly (not related to real or personal property taxes)
Copies 8 ½ X 11	\$0.25	Digital copies are priced at the Town Clerk’s discretion
8 ½ X 14	\$0.30	
11 X 17	\$0.50	
Research Fee for record request	Call	Estimated cost to be determined based on project
Credit Card Service Fees	2.39%	Per Annual Agreement with credit card provider
E-Checks	\$1.00	Per Annual Agreement with credit card provider
Special Town Board Meeting	\$350	Subject to Town Chairman discretion

Facility Usage and Rental*:

R = Resident Town of Jackson NR = Nonresident Town of Jackson
Security Deposit R & NR \$150 Will be refunded after event if no damages to Town property

Town Hall: *Includes use of bathrooms, kitchen, Fireplace Room, Mural Room and Dining Room.*

Mon-Thurs 4 hours or less \$125 R / \$150 NR - Greater than 4 hours \$160R / \$185 NR

Fri-Sat-Sun-Holidays 4 hours or less \$175 R / \$200 NR - Greater than 4 hours \$275 R / \$300 NR

Pavilion \$100 R / \$125 NR

Grounds/Fields \$100 R / \$125 NR

Town Garage Upstairs Mtg. Rm. \$50 R / \$75 NR

*Rentals by nonprofit, school and civic groups may receive a reduction of rental charges at the discretion of the Town Board.

Repairs to Town Roads and Right of Ways, Signage, and Property:

Labor	\$85 per hour
Equipment	Billable at the State of Wisconsin Classified Equipment Rates for the current year.
Materials	Cost plus 25%
Administrative Fee	\$50 per billing

Dog Licenses:

Male/Female	\$12
Spayed Female/Neutered Male	\$7
Late Fee after March 31 st	\$5 per dog
Multiple Dog (<u>Kennel</u>) License	\$70

Note: the keeping of more than four (4) pets requires approval based on zoning

Noxious Weed Control and Clean Up:

First Notice	\$10
Second Notice	\$50

If a Third Notice is required, you will be billed for the cost of subcontractor clean-up plus \$100 administrative fee

Road Openings (Utility Permits):

Road Opening Rush Fee	\$2.00 per linear foot, \$100 min. (request <u>ten business</u> days in advance)
	\$25.00 (request less than <u>ten business</u> days in advance)

House Numbers (fire signs)

\$60.00

Engineering Fees

Actual cost plus \$25 administrative fee per billing

Legal Fees

Actual cost plus \$25 administrative fee per billing

Cemetery:

Single Plot	\$400	
Transfer of Ownership	\$50	Requires Town Board approval
Replacement of Plot Deed	\$25	
Monument Permit	\$25	Installation or Change
Grave opening permit	\$10	

Transfer Station:

Annual Permit Fee by January 31	\$100	Per Household – <u>Maximum of 4 vehicles</u>
Annual Permit after January 31	\$150	Per Household – <u>Maximum of 4 vehicles</u>
New Resident after January 31	Call for pricing	
Replacement of damaged Placard	\$10	If piece(s) of current year placard is provided
Lost Placard	Call for pricing	

Additional Disposal Fees:

Anti-freeze	\$4	per gallon
Appliances containing coolant	\$45	per unit (freon or other substance)
Auto Tires and smaller	\$10	each
Light truck tires	\$20	each
Semi/Tractor Tires	\$50	each
Tractor/Semi Tires	\$0.50	per pound
Upholstered Chair	\$25.00	per unit
Upholstered Sofa	\$40.00	per unit
Mattress or Box Spring	Twin/Full \$25 per unit	Queen/King \$50 per unit
Used Oil	\$1	per gallon

The Town will no longer accept electronics. Please watch for electronic recycling events in the area.

***Other disposal fees may be assessed by the Transfer Station Attendant for extraordinary items or large quantities of brush/yard waste. **Do not bring construction waste.**

Burn Permits are not issued. Please check state guidelines for list of items that can be burned and if there are fire warnings – information is available at the WI DNR website.

Fireworks Permits issued at Chairman's discretion.

Schedule of Building Permit Fees for 2024

A. Minimum permit fee for all permits	\$60.00
B. Residence – One & Two Family and Attached Garages	\$.41 per sq. ft. (or fraction thereof)
C. Residences & Apartments, Three Family & Over, Row Housing, Multiple Family Dwellings, Institutional	\$.41 per sq. ft. (or fraction thereof)
D. Residences – Additions & Alterations	\$.41 per sq. ft. (or fraction thereof)
E. Local Business, Institutional, Office Buildings or Additions thereto	\$.38 per sq. ft. (or fraction thereof)
F. Manufacturing or Industrial (Office areas to be included under E.)	\$.38 per sq. ft. (of fraction thereof)
G. Permit to Start Construction of Footing and Foundations	\$280.00 Multi-family, Industrial, Commercial. \$210.00 One & two families
H. Agriculture Buildings, Detached Garages and Buildings	\$.34 per sq. ft. (or fraction thereof)
I. All other buildings, structures, alterations & repairs, Renewable Energy Systems where square footage cannot be calculated	\$13.50 per \$1,000.00 valuation
J. Heating, Incinerator units, Wood burning appliances, Energy recovery ventilators & Heat recovery ventilators	\$60.00 per unit, up to & including 150,000 input BTU units. Additional fee of \$20.00 each 50,000 BTU or fraction thereof, \$925.00 maximum per unit
K. Commercial/Industrial exhaust hoods & exhaust systems	\$195.00 per unit
L. Heating & air conditioning distribution systems	\$2.25/100 sq. ft. of conditioned area with a \$60.00 minimum

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M. Air conditioning	\$60.00/unit up to 3 tons or 36,000 BTU's. Additional fee of \$20.00/each ton or 12,000 BTU's or fraction thereof
N. Wrecking, razing and interior demolition fees	\$85.00 minimum plus \$.12 per sq. ft. \$925 maximum fee per building
O. Moving buildings over public ways	\$230.00 plus \$.12 per sq. ft.
P. Re-inspection	\$75.00 each inspection
Q. Plan Examination:	
A. One- & two-family residence	\$275.00
B. Apartment, Three family residence, Row housing, Multiple family buildings	\$320.00 plus \$28/unit
C. Commercial/Industrial (new)	\$320.00
Commercial/Industrial (alterations & additions)	\$325.00
D. Additions to One- & Two-family dwellings	\$95.00
E. Alterations to One- & Two-family dwellings	\$65.00
F. Wall bracing (One- & Two-family dwellings)	\$150.00
G. Accessory buildings, greater than 120 sq ft.	\$70.00
H. Decks, swimming pools	\$60.00
I. Fences	\$60.00
J. Renewable Energy Systems	\$65.00 Residential \$100 Commercial
K. Heating plans, lighting, and energy calculation to heating plans submitted separately	\$75.00 each
L. Priority Plan Review – (at the discretion of the Building Inspector depending upon the workload of the department, a five (5) business day priority plan review may be provided at double the regular State plan review fees in addition to those listed above. Priority plan review shall not apply to submittals requiring review and/or approval by other governing agencies of the municipality.	
13. Resubmission of previously approved plan	\$60.00

R. Special Inspections other than normal working hours and reports \$190.00

S. Wisconsin Uniform Building Permit Seal \$65.00

*Note 1 – Permits may be obtained individually or on one form in the categories of construction, heating, ventilation, and air conditioning, electrical and plumbing.

*Note 2 – An additional fee for plan review may be assessed at the time Of application for renewal of the permit.

House numbers \$60.00

T. Occupancy permits:

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| 1. Residential | \$60.00 per unit, addition, alteration or accessory building over 120 sq. ft. |
| 2. Commercial/Industrial New, Alterations, Additions | \$225.00 New/Additions
\$175 Alterations |
| 3. Temporary Occupancy Permits (6 months or less) | \$85.00 |

U. Pools – Inground/Above Ground/Spas \$13.00 per \$1,000 of valuation (\$60.00 minimum plus review fee)

V. Accessory Structures

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| 1. Decks: less than one hundred square feet | \$75.00 plus review fee |
| 2. Decks: one hundred square feet or more | \$150.00 plus review fee |
| 3. Sheds: one hundred twenty square feet or less and Commercial Tents four hundred square feet or more and fifty or more occupants | \$60.00 |
| 4. Fences | \$60.00 plus review fee |

W. Erosion Control Fees

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|-----------------------------|--|
| 1. One- and Two-Family Lots | \$180.00 per lot |
| 2. Multi-family Units | \$315.00 per building, plus \$5.00 per 1,000 sq. ft. of disturbed lot area with a \$2,120.00 maximum |
| 3. Commercial Lots | \$315.00 per building, plus \$5.00 per 1,000 sq. ft. of disturbed lot area with a \$2,120.00 maximum |
| 4. Industrial Lots | \$315.00 per building, plus \$5.00 per 1,000 sq. ft. of disturbed lot area with a \$2,120.00 maximum |
| 5. Institutional Lots | \$315.00 per building, plus \$5.00 per 1,000 sq. ft. of disturbed lot area with a \$2,120.00 maximum |
| 6. Home Additions, Other | \$60.00 minimum |

X. Reroof, Residing and Trim, Window Replacement	
7. Residential	\$60.00
8. Commercial	\$13.00 per \$1,000.00 valuation with a \$280.00 maximum per building
9. Residential Window Replacement	\$65.00
Y. Other fees charged to the municipality from other entities For reviewing plans or permits. Fees charged are required to be paid at the time of application.	As charged
Z. Failure to obtain permit before work commences.	Double fees – 1 st offense Triple fees – subsequent offenses
AA. Failure to call for required inspection(s).	\$100.00 per inspection. Double Fees – 2 nd offense. Triple fees – subsequent offenses.
BB. Work not ready at time of scheduled inspection.	\$100.00
Miscellaneous Town Fees:	
a. Zoning Permit	\$150.00
b. Zoning Fee – Principal Structure	\$150.00
c. Zoning Fee – Accessory Structure	\$30.00
d. Conditional Use Permit	\$300.00
e. Conditional Use Permit – Amendment or Renewal	\$200.00
f. Zoning Ordinance Amendment	\$300.00
g. Amendment to Zoning Map	\$300.00
h. Amendment to Comprehensive Plan/Lane Use Map	\$225.00
i. Zoning Ordinance Book	\$40.00
j. Land Division Ordinance Book	\$24.00
k. Zoning Map (small)	\$2.00
l. Comprehensive Plan Book	\$65.00
m. Postage to mail maps or ordinances	\$10.00
n. Board of Appeals	\$450.00
o. Erosion Control Stormwater Management Permit	\$300.00
p. Stormwater/Filling/Grading, not with building permit	\$200.00
q. Park Fee per lot	\$700.00
r. Certified Survey Map Review	\$250.00 plus \$100 per additional lot
s. Plat of survey review	\$250.00 plus \$100 per additional lot
t. Concept Plan Review	\$200.00
u. Preliminary Plat Review	\$250.00 plus \$100 per additional lot
v. Final Plat Review	\$100.00 plus \$25 per lot
w. Recycling Business Permit	\$300.00
x. Culvert and Access Permit	\$150.00
y. Park and Planning Commission Agenda Fee	\$100.00

- z. In addition, fees for plan review, inspection, engineering legal, fiscal, or administrative work shall be billed at actual cost. These fees may also include the cost of obtaining professional planners requested by the Town Board or Park and Planning Commission in connection with the initial review, implementation, and compliance.
- aa. Recording, filing, legal, engineering, other outside consultants Billed at actual cost plus \$50.00